

Voting Membership in the Faculty of Education
(November 25, 2002)

Introduction

The Faculty of Education has changed significantly over the past several years especially with the renaming and amalgamation of academic units and the development of special partnerships with other Faculties and units. It has become clear that the voting membership of the Faculty needs to be revised to reflect the current situation and so that no confusion arises about who can vote on matters at Formal Faculty meetings.

History and Current Voting and Non-Voting Membership

In 1963, Senate defined membership of a faculty as full-time professors, associate professors and assistant professors, provided for in the budget of the faculty and “such other persons as the faculty shall appoint in conformity with the rules determined by faculty and approved by Senate”. In 1977 further changes were provided for, based on the revised Universities Act (1974) and full-time lecturers and instructors were also included in the voting membership. Non-voting members were also identified. As a result the following membership was identified:

Voting Members

- (a) The Dean
- (b) The President or his nominee
- (c) The Dean of the Faculty of Graduate Studies
- (d) The Librarian
- (e) All full-time Professors, Associate Professors, Assistant Professors, Instructors and Lecturers, provided for in the budget of the Faculty, including those in the School of Physical Education and Recreation.
- (f) Such other members of the teaching or administrative staffs of the Faculty or university as the Faculty shall appoint in conformity with rules determined by the Faculty and approved by the Senate:
 - (i) Part-time and visiting faculty in Education and Physical Education and Recreation
 - (ii) Vice-President Academic
 - (iii) Director of the Centre for Continuing Education
 - (iv) Representatives from the Faculty of Arts:
 - the Dean or his representative
 - four to five heads of Departments or their representatives
 - the Director of the School of Library, Archival & Information Studies
 - the Director of the School of Family and Nutritional Sciences and 1 faculty member.
 - (v) Representatives from the Faculty of Science:
 - the Dean or his representative
 - several members of the Faculty
 - (vi) Representatives from the Faculty of Agricultural Sciences:
 - the Dean or his representative.

- one staff member giving the methodology course in Agricultural Science
- (vii) Representatives from the Faculty of Commerce and Business Administration
 - the Dean or his representative
 - one faculty member
- (viii) Bio Resource Engineering - one representative
- (g) Student representatives with voting privileges:
 - Ten percent of non-student representatives, the actual number to be determined by the Education and Graduate Student Associations by mutual agreement and the students in the School of Physical Education and Recreation have the right to name a number of students who will make up 10 percent of the non-student representatives of the School.

Non-Voting Members

- (h) Individuals who are invited to participate in faculty meetings without voting privileges:
 - (i) B.C. Teachers' Federation
 - (ii) Emeritus Faculty
 - (iii) Administrative and Academic Assistants to the Dean
 - (iv) A visiting scholar (on the Dean's recommendation)

Proposal

To reflect the changes and current considerations within the Faculty, the following is proposed with changes coming into effect September 2003 when the membership from various units is renewed.

Formal Faculty Meetings at which there is approval of administrative structures, and curricular/program changes, adjudication of marks and academic standing; candidates for degrees and scholarship and other student awards may include participation and voting of all members as defined below.

Informal Faculty Meetings at which there are updates on Faculty-wide initiatives, discussion of new initiatives, general information sharing, and public agenda items, may include all voting, restricted voting and non-voting members as identified below plus special delegations that wish to speak on a topic. These delegations must make themselves known to the Dean at least five working days before the meeting. Limits may be set as to the size of delegations, the total number of delegations and the amount of time available to each delegations depending on available space and the time available for the item(s).

Members with Full Voting Privileges

- (a) The Dean
- (b) The President or President's nominee
- (c) The Dean of the Faculty of Graduate Studies
- (d) The University Librarian or nominee

- (e) All full-time Professors, Associate Professors, Assistant Professors, Instructors and Lecturers, provided for in the budget of the Faculty, including those in the School of Human Kinetics
- (f) Such other members of the teaching or administrative staffs of the faculty or university as the faculty shall appoint in conformity with rules determined by the faculty and approved by the Senate:
 - (i) Representatives from the Faculty of Arts: (2)
 - (ii) Representatives from the Faculty of Science: (2)

Members with Restricted Voting Privileges

Restrictions of the voting privileges for student representatives are as detailed below.

Student representatives will comprise one graduate student representative from each Department and the School plus two undergraduate representatives from teacher education and one undergraduate representative from the School. Student representatives will be selected through formal election procedures established by the Education student organizations. These student representatives shall be permitted neither to attend nor to vote at Faculty meetings or parts of Faculty meetings dealing with adjudication of marks and academic standing; candidates for degrees; and scholarship and other student awards.

Non-Voting Members

Non-voting members are individuals invited to participate in faculty meetings without voting privileges.

- (i) Emeritus Faculty
- (ii) Faculty of Education staff
- (iii) Such organizations and individuals as the Dean may invite from time to time.